

# Record of Proceedings

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE UTE PASS REGIONAL AMBULANCE DISTRICT

Held: Tuesday, August 11, 2009 at 1300 Hrs at 785 Red Feather Lane, Woodland Park, CO

Attendance The regular meeting of the Board of Directors of the Ute Pass Regional Ambulance District was called and held in accordance with the statutes of the State of Colorado. The following Directors were in attendance:

Ken Garrison George Parkhurst John Gentzel Jeff Idleman Excused: Jim Leideritz

Also in attendance were Tim Dienst, CEO, Wade Bredemeier, Supervisor and Teresa Butler, District Recorder

Call to Order Director Gentzel noted that a quorum was present and called the regular meeting of the Board of Directors of the Ute Pass Regional Ambulance District to order at 1302 Hrs

Disclosures None

Minutes The minutes of the regular meeting of the Board of Directors held July 14, 2009, were read and **motion** made by Director Parkhurst and seconded by Director Garrison and unanimously approved.

Public Comment None

Guest Presentation by Josh Chesebro of Stockman, Kast and Ryan for our 2008 Audit.

<u>Material Weaknesses in Audit addressed:</u>	<u>Solutions</u>
Revenue Documentation (1 trip not billed)	Teresa implemented new control process
Quad's insufficient reports	Teresa has new report list for Quad @ End of Year
Fixed Asset reporting	Discussed. Limit is at \$2000 and has life
Inventory	Inventory to be completed annually
GAP vs Cash reporting	Continue Cash throughout the year @ BoD meetings

Discussion by Board to go ahead and continue using Cash reporting. It does not cost a lot to have our Auditor convert the Financials to GAP @ the time of the Audit. Cash reporting provides a much more accurate analysis of our monies in the Bank. The general public would have a better understanding of our financials viewing it on a cash basis and the Board of Directors have an easier time operating and decision making using Cash reporting.

**Motion** by Director Gentzel to continue using the Cash reporting throughout the year and having the Auditor convert the Financials to GAP at the time of the Audit, seconded by Director Idleman and approved unanimously.

UPRESMP Report None

Financials **Motion** by Director Idleman to approve the Financials for June 2009, seconded by Director Garrison and unanimously approved. **Motion** to approve Collection Write Offs for \$44,692.41 by Director Gentzel, seconded by Director Parkhurst and approved unanimously. **Motion** by Director Parkhurst to approve financial Hardship for P Deramus for 50% discount, seconded by Director Garrison and approved unanimously.

CEO Report Repeaters  
EM system, Memo on divert. Issue being addressed. Crews are to check updates daily.  
**Motion** by Director Idleman to give Tim permission to purchase repeater for \$5000 on Almagre, seconded by Director Gentzel and approved unanimously.  
AMR will pay us \$4000 a month to cover GMF (ESA agreement) and we will bill AMR rates. Interagency agreement to come.

Supervisors Report Busy call volume lately  
Facilities maintenance - Daily Duties - Wish list for improvements  
Inventory  
Nepenthe system working out well

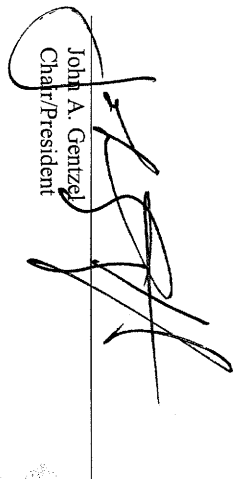
Old Business None

New Business Facility Maintenance. Discussion. Director Garrison presented issues to board.  
Motion by Director Garrison to create a committee comprised of CEO, Supervisor and a board member to meet monthly to inspect properties and come up with actions to be taken to maintain the properties, seconded by Director Gentzel and approved by a 3-1 vote. Director Parkhurst voted against the motion. Director Gentzel Appointed Director Garrison to be the board member on the committee.

Adjournment

1444 Hrs

Date: 9/1/09



John A. Gentzel  
Chair/President

Jeff Idleman  
Secretary/Treasurer

